

Carbon Reduction Plan

NTT DATA UK

November 2021

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Commitment to achieving Net Zero

NTT DATA UK is committed to achieving Net Zero emissions by 2050.

Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. These baseline emissions are the reference point against which carbon reduction progress is measured.

Baseline Year: FY2019/20											
Additional Details relating to the Baseline Emissions calculations.											
<p>Our carbon emissions are consolidated in accordance with the GHG Protocol's Corporate Standard using the Operational Control approach, with the following comments:</p> <ul style="list-style-type: none"> a) Gas is derived from benchmark figures which requires to be validated from meter readings b) Upstream and downstream transportation and distribution is calculated using the distance weight method using average item weights and transportation distances c) Business Travel emissions are based upon the types of transport using the distance method d) Commuting travel emissions have been calculated using the number of employees, the most likely modes of transport at each office and an average distance which requires to be validated by a travel survey. 											
Baseline year emissions:											
EMISSIONS	TOTAL (tCO₂e)										
Scope 1	59										
Scope 2	107										
Scope 3 (Included Sources)	<table border="0"> <tr> <td>Category 4: Upstream transportation and distribution</td> <td>2</td> </tr> <tr> <td>Category 5: Waste generated in operations</td> <td>Insufficient data</td> </tr> <tr> <td>Category 6: Business travel</td> <td>652</td> </tr> <tr> <td>Category 7: Employee commuting</td> <td>750</td> </tr> <tr> <td>Category 9: Downstream transportation and distribution</td> <td>-</td> </tr> </table>	Category 4: Upstream transportation and distribution	2	Category 5: Waste generated in operations	Insufficient data	Category 6: Business travel	652	Category 7: Employee commuting	750	Category 9: Downstream transportation and distribution	-
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Category 5: Waste generated in operations	Insufficient data										
Category 6: Business travel	652										
Category 7: Employee commuting	750										
Category 9: Downstream transportation and distribution	-										
Total Emissions	1,570										

Current Emissions Reporting

Reporting Year: FY2020/21	
EMISSIONS	TOTAL (tCO2e)
Scope 1	59
Scope 2	74
Scope 3 (Included Sources)	Category 4: Upstream transportation and distribution 4 Category 5: Waste generated in operations Insufficient data Category 6: Business travel 144 Category 7: Employee commuting - Category 9: Downstream transportation and distribution -
Total Emissions	281

The current reporting year saw a drastic reduction in carbon emissions due to the impact that the COVID pandemic and subsequent restrictions had on life in the United Kingdom.

Business travel and employee commuting declined significantly as staff, with the exception of key workers, moved to working from home.

Carbon emissions associated with upstream transportation and distribution doubled, reflecting the increased use of couriers to distribute and retrieve equipment from staff working remotely.

Emissions reduction targets

Emissions reductions are with reference to the baseline year FY19/20.

Business growth has been assumed over the period and our reduction targets take that growth into account.

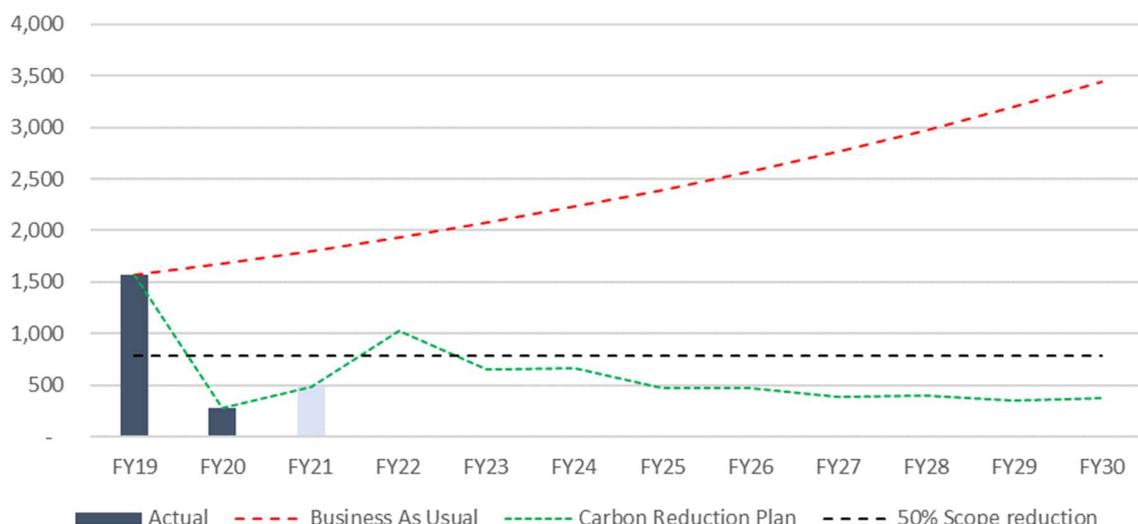
In order to continue our progress to achieving Net Zero, we have adopted the following interim high-level carbon reduction targets in accordance with the UN "Race to Zero" campaign.

- 50% reduction of all in-scope emissions by 2030.

Our roadmap to Net Zero Carbon includes the following key objectives.

- Source 100% renewable electricity for our buildings;
- Outsource IT provisioning to reduce truck rolls;
- Reduce business travel per employee by 40% against our baseline year;
- Reduce commuting emissions per employee by 60% against our baseline year;
- Consider the potential for investing in certified solutions to offset emissions that cannot be eliminated.

The impact of this road map to Net Zero is shown in the following graph and is forecast to achieve a reduction 70% reduction by 2030 and hence meeting the 50% reduction target.



Carbon Reduction Projects

Completed Carbon Reduction Initiatives

The following environmental management measures and projects have been completed or implemented since the 2019 baseline.

- “Work where it works”: Our initiative to give our employees more freedom over their work location. This has reduced the proportion of time our staff spend in office locations which, in turn, has reduced the carbon emissions associated with business travel and employee commuting which are our two biggest contributors to our carbon footprint.
- We now offer all of our staff preferential deals on electric vehicles to encourage them to switch from away from diesel and petrol vehicles.
- Annual walking challenges to encourage our staff to walk as part of their commutes to and from work.

The carbon emission reduction achieved by these schemes is difficult to quantify against the 2019 baseline due to the confounding influence of the COVID pandemic.

In addition, we continue to operate and ISO 14001 accredited environmental management system. This, and the measures outlined previously, will be in effect when performing the contract.

Future Carbon Reduction Initiatives

In the future we intend to implement further specific measures including:

- Improved meter data to provide better information on gas consumption in all of our offices;
- Sourcing renewable energy for all of our offices;
- An EPC survey follow-up in our Birmingham office;
- Fully outsourcing the build and distribution of IT equipment to reduce the number of truck rolls;
- A travel survey to better understand the commuting patterns of our staff;
- More granular tracking of business travel;
- Heat decarbonisation in all buildings, including fuel switching from gas;
- Reinforcing active use of BMS equipment to reduced demand;

- Selecting business travel providers based upon carbon verified carbon footprint.

In addition we intend to fully baseline our complete carbon footprint, specifically Goods and Services, and to set targets across all scope 1, 2 and 3.

Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard and uses the appropriate Government emission conversion factors for greenhouse gas company reporting⁸.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard⁹.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the Supplier:

A handwritten signature in black ink, appearing to read 'Alistair Lovegrove', written in a cursive style.

Alistair Lovegrove
Chief Operating Officer

Date: 15 November 2021